OAKWOOD

Agile Scrum Gets it Done

A key principle of Agile software development is 'done means done.' In other words, a feature isn't considered done until it is ready for release. That means it has been tested, styled, and accepted by the product owner.

From Done to Shipped

A user story is "ready" when the team agrees they can get it "done." A user story is "done" when it's ready to be shipped.

The following is a checklist of criteria that constitutes done:

- ✓ All code has been written, and all to-do items are complete
- ✓ All code has been tested and passes quality standards
- ✓ All code has been checked in and run against current version in source control
- ✓ All code is free of errors and functions in every operating system or browser
- ✓ All code has gone through an architecture review
- ✓ All code has gone through user testing and/or a usability assessment
- ✓ The feature developed satisfies the requirements documented in the user story
- ✓ The product owner has accepted the feature
- ✓ The feature has been documented in any end-user documentation
- ✓ The feature has been documented in any internal documentation

Depending on the nature of your business, your own definition of done may vary. To ensure consistent quality, it is important to identify your own definition of done and stick with it. If you alter your definition of done, be sure to alert your team members as quickly as possible of the change in process.